



**PEC LTD.**

21 Shipyard Rd. Singapore 628144 | Tel: 6268 9788 | Fax: 6268 9488

URL: <http://www.peceng.com>

**REGISTRATION FORM**

Company Name : \_\_\_\_\_ Telephone no. : \_\_\_\_\_

Company Address : \_\_\_\_\_ Fax : \_\_\_\_\_

Contact Person : \_\_\_\_\_ E-mail : \_\_\_\_\_

**Preferred Course Date** : \_\_\_\_\_

We are now submitting our application for the following personnel to attend:

- OPSOC (MOM)                       General Fitting (ITE)                       Process Pipe Fitting (ITE)
- CSOC (MOM)                       Rotating Equipment Fitting (ITE)

**Language:** (Applicable for SOC only)

- English                       Mandarin                       Tamil

NO	NAME	NRIC/FIN	Work Permit No.	Work Permit Expiry Date	Citizenship (Local/PR/EP/SWP)	Date of Birth	Nationality	Highest Academic Qualification	Years of Work Experiences
1									
2									
3									
4									

**For Singaporean/PR, NRIC and for other Nationalities: EP/S/Work Permit**

**APPLICANT'S DECLARATION**

We, the undersigned, have registered for the training/testing provided by PEC Ltd. on our own accord. The information provided above is true and correct. We have read and understand the attached Course Registration Policy (Annex A) and also understand that attainment of a pass certificate and consequent low levy from obtaining skill certificate is totally dependent on our personal performance and also subject to the authority approval. PEC Ltd. does not guarantee such attainment in any manner; however, PEC will assist candidates with refresher training on request.

Accepted by: Name of Applicant : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**For Official Use**

Testing Date : \_\_\_\_\_ Refresher Session Date : \_\_\_\_\_

Invoice/Receipt No. : \_\_\_\_\_ Invoice/Receipt Date : \_\_\_\_\_ Invoice Amount : \$ \_\_\_\_\_

Checked by : \_\_\_\_\_ Confirmed by : \_\_\_\_\_

Name  
Signature/Date : \_\_\_\_\_ Name  
Signature/Date : \_\_\_\_\_

**Course Registration Policy**

1. Registration will be processed on a first-come first-served basis and will only be confirmed upon receipt of full payment.
2. Payment may be made by cash or cheque in favour of “PEC Ltd”. On the reverse side of the cheque, please write your name, NRIC/FIN No, course applied and contact number.
3. Rates quoted are subjected to GST and applicable only for normal working hours.
4. 20% surcharge is applicable for work requested on Saturday, Sunday or Public Holiday (subject to Trainers' availability).
5. **For SOC Courses:** All fees are non-refundable; however, replacement must be made writing at least 3 working days prior to the course date.
6. **For skill courses,** replacement is allowed if notice is given in writing at least 21 working days prior to the course date.
7. PEC reserves the rights to make changes, or cancel if warranted by circumstances beyond its control.
8. ***For SOC Courses, participants are advised to wear comfortable and proper attire (no shorts or slipper allowed).***
9. ***For skill training and testing,*** participants are advised to wear long sleeves shirt and long pants (working uniform preferred) and also to bring own PPE\*. We provide Hard Hats.

***\*PPE (Personal Protection Equipment): Safety spectacles, working gloves, safety boots and ear plugs***

10. All candidates must collect their certificate/pass upon passing of the examination or within 6 months from examination date from PEC Ltd. 21 Shipyard Road office. Thereafter, the uncollected certificates or passes will be discarded.
11. *Participants are advised to stay at home if he feels unwell prior to the training / testing session. PEC will not be responsible of any accidents occur due to the negligence of the participants and the companies who send their candidates to our testing/training centre.*